**Coleman Independent School District**

**Parent and Family Engagement Policy**

**2023-2024**

Coleman ISD is dedicated and fully committed to the academic and social successes of all

students enrolled in our district. We firmly believe that parent engagement is an essential piece

of the educational process and is a vital component for their students’ academic growth and

future accomplishments.

**1. In support of strengthening student academic achievement, Coleman ISD will**

**reach out to all parents and family members and implement programs, activities,**

**and procedures for the involvement of parents and family members in programs**

**consistent with the requirements of Every Student Succeeds Act (ESSA), Section**

**1116. These programs, activities, and procedures shall be planned and implemented**

**with meaningful consultation with parents of participating children. Section 1116**

**(a)(1)**

• Coleman ISD will work with its schools to ensure that the required school-level

parental involvement policies meet the requirements of ESSA Section 1116, and

each include as a component a school—parent compact.

• Coleman ISD will incorporate this district parental involvement policy into its

district improvement plan.

• In carrying out the Title I, Part A parental involvement requirements to the extent

practicable, Coleman ISD and its schools will provide full opportunities for the

participation of parents with limited English proficiency, parents with disabilities,

and parents of migratory children; including providing information and school

reports in an understandable and uniform format including alternative formats

upon request, and, to the extent practicable, in a language parents understand.

• If the District plan for Title I, Part A is not satisfactory to the parents of

participating children, Coleman ISD will submit any parent comments with the

plan when the school district submits the plan to the Texas Department of

Education.

• Coleman ISD will involve parents of children served in Title I, Part A schools

in decisions about how the 1% of Title I, Part A funds reserved for parental

involvement is spent and will ensure that not less than 90% of the 1% reserved

goes directly to the schools.

• Coleman ISD will be governed by the following statutory definition of parental

involvement and expects that its Title I schools will carry out programs, activities,

and procedures in accordance with this definition: Parental involvement means

that the participation of parents in regular, two-way, and meaningful

communication involving student academic learning and other school

activities, including ensuring: that the parents play an integral role in assisting

in their child’s learning; that parents are encouraged to be actively involved in

their child’s education at school; and that parents are full partners in their

child’s education and are included, as appropriate, in decision-making and on

advisory committees to assist in the education of their child.

**2. Coleman ISD receives Title I, Part A funds. Our goal is to plan and implement**

**effective parent and family involvement activities to improve student academic**

**achievement and school performance. Therefore, Coleman ISD will develop**

**jointly with, agree on with, and distribute to, parents and family members of**

**participating children a written parent and family engagement policy. Section 1116**

**(a)(2)**

• Coleman ISD will take the following action and incorporate this policy

with the involvement of parents into its District Improvement Plan (DIP)

under section 1112: annual Federal Program Town-Hall Meeting; Campus Site

Based Meeting, District Advisory Council; Campus Parent Night/Meetings; and

Private Non-Profit Meetings.

**3. Coleman ISD will involve parents and family members in jointly developing the**

**District Improvement Plan (DIP) under section 1112 and the development of**

**support and improvement plan under paragraphs (1) and (2) of section 1111 (d).**

**Section 111 (a)(2)(A)**

• Coleman ISD will take the following actions to involve parents in the

process of school review and improvement under section 1116: Newsletters

(District/Campus); Written Notifications; Grade Reports; Assessment Data; and

Parent Meetings, and participation on the Advisory Council.

**4. Coleman ISD will provide the following necessary coordination, technical**

**assistance, and other support to assist and build capacity of all participating schools**

**within the district, in planning and implementing effective parent and family**

**involvement activities to improve student academic achievement and school**

**performance, which include meaningful consultation with employers, business**

**leaders, and philanthropic organizations, or individuals with expertise in effectively**

**engaging parents and family members in education. Section 1116 (a)(2)(B)**

• Coleman ISD will take the following action to incorporate this policy with

the assistance of its Title I, Part A schools, and community organizations to

provide support to parents of children served by the district, as appropriate,

in understanding the following topics by undertaking the actions described in

this paragraph: the State’s academic content standards; the State’s student

academic achievement standards; the State and local academic assessments

including alternate assessments; the requirements of Title I, Part A; how to

monitor their child’s progress; and how to work with educators.

• Parents will be provided the opportunity to attend or receive information by

participating in the following: STAAR Nights, Written Documentation, and

Parent-Teacher Conferences/Meetings.

• Coleman ISD will, with assistance from its schools, provide materials and

training to help parents with their children to improve their children’s

academic achievement, such as literacy training and using technology, as

appropriate, to foster parental involvement by: providing necessary training

for parents from Title I, Part A funds, if the school district has exhausted all other

reasonably available sources of funding for that training; pay for reasonable and

necessary expenses associated with parental involvement activities, including

transportation and child care costs, to enable parents to participate in school

related meetings and training sessions; training parents to enhance the

involvement of other parents.

• With the assistance of parents, Coleman ISD will educate its teachers,

pupil services personnel, principals and other staff on effective ways to

communicate and work with parents as equal partners. Also, on how to

implement and coordinate parent programs to build ties between parents

and schools by: involving parents in the development of training for teachers,

principals, and other educators to improve the effectiveness of that training; and

adopting and implementing model approaches to improving parental involvement.

• Coleman ISD will take the following actions to ensure that information

related to the school and parent programs, meetings, and other activities is

sent to the parents of participating children in an understandable and

uniform format, including alternative formats upon request and, to the

extent practicable, in a language the parents can understand: meeting

minutes (available upon request); newsletters; and maximize parental

involvement and participation in their children’s education, arranging school

meetings at a variety of times or conducting in-home conferences between

teachers or other educators who work directly with participating children, with

parents who are unable to attend those conferenced at school.

**5. Coleman ISD will coordinate and integrate parent and family engagement**

**strategies under Title I, Part A, to the extent feasible and appropriate with other**

**Federal, State, and local laws and programs, including public preschool programs,**

**and conduct other activities, such as parent resource centers, that encourage and**

**support parents in more fully participating in the education of their children.**

**Section 1116 (a)(2)(C) and Section 1116 E(4)**

• Prekindergarten Registration; Kindergarten Round-Up; ARD Transition

Meetings; Parent-Teacher Conference; offer a flexible number of meetings,

such as in the morning or int the evening, and partnership with Head Start

and other community organizations.

**6. Coleman ISD will conduct, with meaningful involvement of parents and family**

**members, an annual evaluation of the content and effectiveness of the parent and**

**family engagement policy in improving the academic quality of all schools served**

**under this part, including identifying—Section 1116 (a)(2)(D)**

• The evaluation will include identifying barriers to greater participation

by parents in parental involvement activities. The school district will use

the findings of the evaluation about its parental involvement policy and

activities to design strategies for more effective parental involvement and

to revise, if necessary (and with the involvement of parents), its parental

involvement policies through: on-line parent surveys—Campus

Administration and staff will inform parents of the availability of survey

through the campus and district web-site; timely information about Title I,

Part A programs, description and explanation of the curriculum used to

measure student progress and the achievement levels of the challenging State

academic standards, and campus site-based meeting feedback and district

advisory council meeting feedback.

**7. Coleman ISD will involve parents in the activities of the schools served under**

**Title I, Part A which may include establishing a parent advisory committee**

**comprised of a sufficient number and representative group of parents or family**

**members served by the district to adequately represent the needs of the population**

**for the purpose of developing, revising, and reviewing the parent and family**

**engagement policy and provide such other reasonable support for parental**

**involvement activities under Section 1116, as parents may request.**

• In order to build consistent, effective and timely communication and

partnerships between the home, school, and community, Coleman ISD

will provide regular communication through the following: Campus Site Based committee, District Advisory Council, Booster Clubs, Annual Federal Program Town-Hall Meeting, Campus Parent Nights, Campus and District Newsletters, School Assemblies, District Website, Campus Websites, Annual School Calendar, Social Media, and Coleman Today.

• All written communication will be provided in English and Spanish to

reflect the needs of the district student population. The district will also

provide translation, if requested, during parent meetings and programs.

Section 1116 (e)(5) .

**A Parent’s Right To Know**

**As a parent or guardian of a student at a Title I campus, you have the right to know**

**the professional qualifications of the classroom teachers who instruct your child.**

**Federal law allows you to ask for certain information about your child’s classroom**

**teachers, and requires the District to give you this information in a timely manner if**

**you ask for it. Specifically, you have the right to ask for the following information**

**about each child’s classroom teachers:**

• Whether the State Board for Educator Certification (SBEC) has licensed or

qualified the teacher for the grades and subjects he or she teaches.

• Whether the State Board of Educator Certification (SBEC) has decided that the

teacher can teach in a classroom without being licensed or qualified under state

regulation because of special circumstances.

• The teacher’s college major, whether the teacher has any advanced degrees and, if

so, the subject of the degrees.

• Whether the teachers’ aides or similar paraprofessionals provide services to your

child and, if they do, their qualifications.

• Information on the level of achievement of the parent’s child in each of the State

academic assessments as required under Section 1111 (h)(6)(B)(i).

• Timely notice that the parent’s child has been assigned to, or has been taught for

four or more consecutive weeks, by at teacher who is not highly qualified under

Section 1111 (h)(6)(B)(ii).

If you would like to receive any of this information, please contact your Title I

campus.